



22393 State Rte 2 E
Creston, WA 99117
Phone: (509) 636-2800
Fax: (509) 636-2310

Application for Employment

Position applying for _____

Name _____
Last First Middle

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Social Security _____ Drivers License _____

Today's Date _____ Marital Status _____

Education

A. Check highest grade completed 6 7 8 9 10 11 12

B. If you did not complete high school, do you have a high school equivalency diploma? Yes No

C. Check number of years of post high school education 1 2 3 4 5 6

Name and Location of Institution _____

EXPERIENCE: Starting with the most recent, describe all experience including applicable voluntary experience.
Highlight your knowledge, skills and abilities which best demonstrate your qualifications for this position.

A. Job Title _____ Duties _____

Employer _____

Address _____

Phone _____

Business type _____ Number of employees you supervised _____

Supervisor _____ Reason for leaving _____

Salary (start) _____ (finish) _____

Starting date _____ to _____

Check one

Part-time

Full-time

Hours per week _____

B. Job Title _____ Duties _____
Employer _____
Address _____

Phone _____
Business type _____ Number of employees you supervised _____
Supervisor _____ Reason for leaving _____
Salary (start) _____ (finish) _____
Starting date _____ to _____

Check one
 Part-time Full-time Hours per week _____

C. Job Title _____ Duties _____
Employer _____
Address _____

Phone _____
Business type _____ Number of employees you supervised _____
Supervisor _____ Reason for leaving _____
Salary (start) _____ (finish) _____
Starting date _____ to _____

Check one
 Part-time Full-time Hours per week _____

D. Use this space for any additional information you think would help us evaluate your application, including training, seminars, workshops, and special achievements or specialized skills:

REFERENCES

List names, addresses and relationships of three persons not related to you who know your qualifications:

Name	Address	Phone	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

MISCELLANEOUS

- A. Check which job statuses you will accept: Full-time Part-time
- B. Are you willing to accept employment which requires you to travel? No Yes
If yes please specify: During the day only Occasionally overnight
 Frequently overnight
- C. Do you have reliable transportation? Yes No If no please specify: _____

- D. Have you ever had a traffic violation? _____
If yes, please provide the date of conviction and the charge: _____

- E. What type of hourly wage are you expecting? _____
- F. Do you mind working overtime? _____
- G. Do you mind working weekends? _____
- H. Do you mind working night shifts? _____
- I. When will you be available to start work? _____ Day _____ Month _____ Year

I hereby certify that all entries and attachments are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may cause forfeiture on my part of any employment with Copenhagen Construction. I understand that all information on this application is subject to verification and I consent to criminal history background checks. I also consent that you may contact references, former employers and educational institutions listed regarding this application.

Date _____ Signature _____